



# SVN | Southgate Realty, LLC Sponsorship & Charitable Donation Form

<https://SouthgateRealtyLLC.com> | Phone: 601-264-4622 | Email: [Marketing@SouthgateRealtyLLC.com](mailto:Marketing@SouthgateRealtyLLC.com)

All requests must be submitted on this form to the Director of Marketing & Communications a minimum of **5 weeks** prior to date needed. Please fill out this form completely. This is required in order for request to be processed. Additionally, all requests must have supporting documentation attached with information on the event, purpose, sponsorship levels, etc.

**Send completed application to: [Marketing@SouthgateRealtyLLC.com](mailto:Marketing@SouthgateRealtyLLC.com)**

## ORGANIZATION INFORMATION

Today's Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Primary Contact Name for Sponsorship: \_\_\_\_\_

Primary Contact Email: \_\_\_\_\_

Primary Contact Phone: \_\_\_\_\_

Has SVN | Southgate Realty, LLC sponsored this organization/event in the past:  Yes  No

If yes, please describe SVN's previous support: \_\_\_\_\_

Type of organization (check):  Non-profit  For-Profit  Other

Is your organization a 501c3:  Yes  No

Organization Website: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Organization Phone: \_\_\_\_\_

Organization Social Channel URLs: \_\_\_\_\_

Federal Tax ID Number (or Social Security Number, if individual): \_\_\_\_\_

*The Federal Tax ID number or SSN is needed if a monetary donation is requested so the organization or individual may be entered into the vendor system and a check issued. A W-9 needs to accompany this request.*

## SPONSORSHIP INFORMATION

Support requested (check):

Sponsorship  Charitable Contribution  Advertising Sponsorship  Other: \_\_\_\_\_

If monetary, please specify amount requested: \_\_\_\_\_

If this is not a sponsorship request for an event, please describe the reason for the sponsorship:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Form Continued on Next Page

## EVENT SPONSORSHIP INFORMATION (if applicable)

Event Name: \_\_\_\_\_

Event Date and Time: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Website or Promotional URL: \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_

Last Year's Attendance (if not an inaugural event): \_\_\_\_\_

Primary Demographic of Audience: \_\_\_\_\_

Please list or attach sponsorship levels and benefits associated with each level. Also include the maximum number of potential sponsors at each level: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Can SVN | Southgate Realty, LLC receive the list of attendees/contact information after the event:  Yes  No